

RECOMMENDATION FORM



Part A:

APPLICANT

To Applicant: Please complete the upper portion of the Recommendation Form and forward it to a supervisor or professor who is familiar with your work.

Applicant's Name: _____ Last four of SS#: _____
Last Name First Name

Name of the Person Completing the Form: _____

Title of the Person Completing the Form: _____

Part B:

RECOMMENDER

To Recommender: The applicant whose name appears above has applied for a training program at the Association of Schools of Public Health. **Please include typed answers on letterhead to EACH of the questions below and fill out the checkboxes on page two. When complete, return form to the applicant with your signature. You may include it in a sealed envelope, it is not a requirement. We would appreciate it if you do not fold or staple any document.**

Please identify each question by number on your letter.

1. How long and in what capacity have you known the applicant?
2. What do you consider the applicant's strengths?
3. Please describe any weaknesses that might impede the applicant's ability to pursue rigorous graduate study.
4. Please describe how you have observed the applicant's writing and comment on his/her ability.
5. Please describe a specific situation in which you have observed the applicant using (or not using) critical thinking skills or innovative problem solving.
6. Please comment on a specific situation in which you have observed (or not observed) the applicant learning and applying a new skill or understanding.
7. Please describe and evaluate the applicant's quantitative ability.
8. Please comment on anything else you think would be helpful to the admissions committee.

SUMMARY EVALUATION: Applicant's promise as a Trainee, in comparison with others of similar age and experience.

	Below Average	Average	Above Average	Outstanding	Truly Exceptional	Inadequate Opportunity to Observe
	Lowest 40%	Top 60%	Top 25%	Top 10%	Top 5%	
Research Aptitude						
Intellectual Potential						
Ability to Work with Others						
Creativity and imagination						
Self-Confidence						
Communication Skills: Written						
Ability to work with others						
Analytical and Problem Solving Skills						
Potential as a Fellow						

Signature Print Name Date

Position Employer Date

Address

Email Address